

 <p>LANCASTER COUNTY CONVENTION CENTER</p>	<p>Lancaster County Convention Center 3 E. Vine St, Lancaster, PA 17602 P: (717) 239-1600 F: (717) 239-1606</p>
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ELECTRICAL SERVICE ORDER FORM

Name of Event		Event Dates	Booth #
Company Name		Fax Number	
Address	City	State	Zip
Contact Person	Signature	Date	

Payment Notice: All electrical charges must be pre-paid prior to services rendered by utilizing the attached credit card authorization form or by check made payable to Lancaster County Convention Center. ELECTRICAL SERVICE WILL NOT BE SUPPLIED UNTIL PAYMENT IS RECEIVED IN FULL. Payment must be received no later than 7 days prior to set up or a \$20 late charge will apply. Prices are subject to change without notice.

STANDARD ELECTRICAL SERVICE

120 VOLTS per single receptacle	Standard Rate	Quantity	Total
15 amp (1440 watts)	\$50/day		\$
20 amp (1920 watts)	\$75/day		\$
30 amp (2820 watts)	\$95/day		\$

208 VOLTS/SINGLE PHASE	Standard Rate	Quantity	Total
30 amp	\$150/day		\$
60 amp	\$225/day		\$
100 amp	\$500/day		\$
200 amp	\$650/day		\$

<input style="width: 30px; height: 20px;" type="checkbox"/>	Please check here if 24 hr power is required. Add 50% of rate to subtotal for service fee.
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Miscellaneous	Standard Rate	Quantity	Total
Extension Cords	\$20		\$
Power Strip	\$25		\$
Electrician	\$40/hr		\$
Standard/Direct Analog Phone Line	\$150		\$
Internet Wired/Wireless	\$150/day		\$
Additional Line	\$50/day		\$

Subtotal	
PA 6% Sales Tax	
SERVICE TOTAL	

Send this completed form with payment to the address at the top of the page. Please make checks payable to: Lancaster County Convention Center or fill out the credit card information below.

VISA MasterCard AMEX Discover

Card Number _____ Exp. Date _____ Code _____

Print Name _____

Authorized Signature _____